

PEP INFOTECH
Adeshwar Tower, Opp. Old Kohinoor Cinema
Main Chopasni Road, Jodhpur

Sub: Quotation for Purchase of Desktop and Personal Computer(PCS)

Sir,

The Indira Gandhi National Open University (IGNOU) intends to purchase Desktop Personal Computers for its Regional Centre, Jodhpur. Accordingly quotations in sealed covers are invited for supply of the above items as per specifications for the Desktop Personal Computers as given below:-

Specifications of the Desktop Personal Computer				
Intel Core	i3-4 th generation,	4GB DDR3,	500-GB SATA HD	DVD R/W
18.5" LCD Monitor	Intel Mother board	Key board MM	Optical Mouse	
6 USB Ports, Preloaded Window 8.				

The quotations should be subscribed "**Quotation for purchase of Desktop PCs**" and addressed to Regional Director, IGNOU Regional Centre, Room 36, MMEWS, Pal Link Road, Kamla Nehru Nagar, Jodhpur - 342008 .

The Last date for submission of sealed quotations at the address mentioned above is 15.12.2014 by 4 p.m.

- 1) The quotation should be in the prescribed Performa given in the annexure-I.
- 2) The cost quoted should be per unit price with **3 years onsite warranty**.
- 3) The quotation must be in the prescribed format and however, for additional information that you intend to convey us, may be added in the letter.
- 4) The university reserves the right to place the orders with one vendor for all the items or split the order among vendors at its discretion.
- 5) Date of opening the quotations will be informed to you on phone. Order for supply may be placed in the 4TH week of January 2015 depending upon receipt of approval from IGNOU Delhi HQs .
- 6) The computers are to be delivered within one week from the date of placing the order failing which the order stands cancelled automatically without assigning any reason thereof.
- 7) Payment shall be made on satisfactory installation at our Regional Centre.

Thanking you

Yours sincerely

(Regional Director)

ANNEXURE-1

To,

Regional Director
IGNOU Regional Centre
Room 36
Marwar Muslim Education & Welfare Society
Kamla Nehru Nagar, Pal Link Road,
Jodhpur -342 008.

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Sl.no	Specifications of Desktop Personal Computer.	Brand ACER (Price per Unit)	Brand DELL (Price per Unit)	Brand HCL (Price per Unit)	Brand HP (Price per Unit)
1	Intel Core i3-4 th generation, 4GB DDR3, DVD R/W 500-GB SATA HD 18.5" LCD Monitor Intel Mother board Key board MM Optical Mouse 6 USB Ports , Preloaded Window 8.				
	Warranty and other terms and conditions				
	AMC charges on completion of warranty				
	Total Cost per unit with 3 years on site warranty				

- Please do not deviate from the specifications given above.

Signature with seal of the Agency